

**United Food and Commercial Workers
and Food Employers Labor Relations Association
Legal Benefits Fund**

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*A Program of the
FELRA and UFCW
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**MINUTES OF THE MEETING OF THE
COMMITTEE MEMBERS
OF THE UFCW & FELRA LEGAL BENEFITS FUND
JULY 12, 2017
LANDOVER, MARYLAND**

The following Committee Members were present:

Union Committee Members

C. Hoffmann – Chairman
Y. Anwar
J. Harrison
R. Wildt

Employer Committee Members

J. Paradis – Secretary
W. Meisen
S. Ridore

Also present were:

M. Akman – Akman and Associated
R. Anderson – Giant Food, LLC
Y. Anwar – UFCW Local 400
H. Burton – Morgan, Lewis & Bockius
J. Chorpennig – UFCW Local 27
L. DuVall – Associated Administrators, LLC
M. Federici – UFCW Local 400
J. Hack – UFCW Local 27
A. Hanson – UFCW Local 400
N. Hill – UFCW Local 27
N. Jacobs – UFCW Local 400
W. Jensen – Associated Administrators, LLC
G. Murphy – UFCW Local 27
S. Sanchez – Slevin & Hart, P.C.
L. Walsh – Associated Administrators, LLC

I. CALL TO ORDER

A quorum being present, the meeting was called to order.

II. MINUTES

The Committee Members reviewed the minutes of the last regular meeting held on April 12, 2017, which were pre-circulated.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

RESOLVED that the minutes of the regular meeting held on April 12, 2017 are approved as presented.

III. FINANCIAL REPORT

A. PNC Bank

Mr. Jensen reviewed the Summary of Activity Report for the period January 1 through May 31, 2017. Such report indicated a beginning market value of \$417,271, earnings of \$5,303, receipts of \$1,765,198, and disbursements of \$1,573,143, producing an ending market value of \$614,629 as of May 31, 2017.

IV. ATTORNEY'S REPORT

A. Giant Valley Collective Bargaining Agreement ("CBA")

Ms. Sanchez discussed the Giant Valley CBA and noted that Fund Counsel was working with the Fund Administrator on an Amendment on benefits commensurate with lower contribution levels, as bargained. Mr. Jensen advised he had contacted the bargaining parties and was awaiting a response.

V. ADMINISTRATIVE MANAGER'S REPORT

A. 1Q 2017 Report

Mr. Jensen presented the Administrative Manager's Report for the first quarter 2017. Such report indicated contribution income of \$948,480, and interest income of \$2,623, producing a total income of \$951,103. Total expenses were \$923,720, producing a surplus of \$27,383. He noted that contributions were remitted on behalf of 15,825 active Plan participants.

VI. INVOICES

Mr. Jensen presented a list of invoices dated July 12, 2017. It was noted there were no additions, deletions or changes to the list. After discussion, and

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

RESOLVED that the invoices on the list dated July 12, 2017 are recommended for approval as presented.

VII. LEGAL PROVIDER REPORT

The Committee Members welcomed Mr. Matthew Akman of Akman and Associates to the meeting. He presented the 2016 legal provider utilization report. Such report indicated a total of 4,921 cases opened in 2016, compared to 1,847 cases in 2015. He reviewed the cases by category of law. There were a total of 24,514.15 attorney hours and 16,834.75 paralegal hours expended in 2016. Mr. Akman noted that these numbers represented the total cases and that cases from January 2016 – March 2016 represented cases opened prior to his firm's acquisition of Local 400 participants.

Mr. Akman submitted copies of participant questionnaires for the Trustees' review. He noted that all questionnaires were positive regarding the services provided by Akman & Associates.

The Committee thanked Mr. Akman for his report and he was excused from the meeting.

VIII. NEXT MEETING DATES AND LOCATIONS

After discussion, the Committee selected November 15, 2017 as their next meeting to be held in Landover at the UFCW Local 400 offices.

IX. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully Submitted,

Jason Paradis, Secretary